



COMMONWEALTH of VIRGINIA

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March 16, 2001

MEMORANDUM

TO: Potential Vendors for Request for Proposals (RFP) #2001-012
RE: Amendment 4

Change:

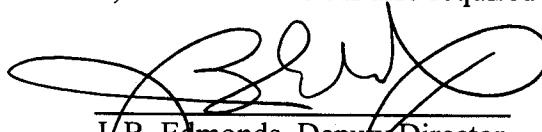
Please note that the due date and time for responses to RFP #2001-012 has been extended to April 12, 2001, no later than 4:00 p.m. local time (EST).

Change:

Section 6, Price Schedule, Paragraph 6.2.1 "ON-SITE", Paragraph 6.3.1 "OFF-SITE" and Paragraph 6.4.1 "OFF-SHORE" have been put in a Word format that the Vendors can complete automatically. This information is required in hard copy, however, it can also be completed on CD-ROM and submitted with your proposals. This is optional if Vendors would like to take advantage of this offer.

Change:

APPENDIX G, Vendor Qualification Form has also been put in a Word format that the Vendors may complete and submit on a separate CD-ROM with your proposals. Submission on CD-ROM is optional, however, this information is also required in hard copy.



J. B. Edmonds, Deputy Director
Acquisition Services Division

Attachments

cc: RFP #2001-012 File